



DEFENSE CONTRACT MANAGEMENT AGENCY

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8 September 2017

FOR: ALL DEFENSE CONTRACT MANAGEMENT AGENCY (DCMA) COMMANDS

FROM: VADM David H. Lewis, Director, DCMA

SUBJECT: Evacuation Order for Commands Impacted By Hurricane Irma

With the impending landfall of Hurricane Irma, I want to remind our DCMA family to monitor the storm and keep safety as your highest priority. The storm conditions continue to worsen and pose significant risk to life and safety.

As Director, DCMA, I am declaring an evacuation order for all active duty military, drilling reservists, and civilian employees of DCMA assigned to DCMA commands and authorized dependents residing in areas under mandatory evacuation orders issued by state and local authorities. These personnel should evacuate to a remote safe haven area within the most reasonable distance from evacuation zones. (As an example an evacuation of 200 miles from the path of the hurricane would be seen as reasonable whereas evacuation to the state of Alaska would not). The order is in effect up to a maximum of 180 days or until the evacuation order is lifted whichever is less.

Evacuees should not wait for travel orders issuance to leave. For those who are covered by this authorization, evacuation orders will be issued by The Office of the Comptroller, Headquarters (HQ), DCMA, but can be done after you are safe. Funding for military and civilian personnel is the responsibility of HQ DCMA. Evacuees and dependents are authorized reimbursement for travel, lodging, and per diem at the approved rate for the designated safe haven area. We will inform you of how and when to submit a travel voucher but please note you will be required to submit all lodging receipts and any other receipts for reimbursables over \$75 so please keep your receipts for speedy reimbursement.

Evacuees must remember to follow accountability procedures. Accountability procedures can be found at https://360.dcmamil/SitePages/Emergency_Notice.aspx.

Pay attention to your local news and follow the advice of local officials and emergency managers. Heed any calls to evacuate and follow the recommendations of the local emergency managers. I will continue to monitor the situation closely, and immediately pass word if there are any changes to this order.

I ask that our DCMA family exercise utmost caution and frequently check the Agency Home Page and Facebook pages for updated information. Additional information will be posted at the above link and will be updated.

A handwritten signature in black ink, appearing to read "DAVID H. LEWIS", is positioned above the typed name.

DAVID H. LEWIS
VADM, USN
Director