

Preaward Surveys

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Intent/Outcome/Purpose

Intent/Purpose: The intent/purpose of the Preaward Survey (PAS) process is to provide Preaward Survey requirements for Contract Management Offices (CMOs). Preaward Surveys provide DCMA Customers with an accurate assessment of a prospective contractor's capabilities as they relate to specific government procurements.

Process

1. Responsibilities

1.1. **A Preaward Survey Manager (PASM) position is established by the Contract Management Office (CMO), and/or their tertiary's, when at least eight (8) or more Formal Preaward Surveys (PAS) are performed annually.** A Preaward Survey Monitor (PSM) will be established by CMOs, and/or their tertiary's, receiving less than eight (8) PAS's annually. **For the Special Programs Directorate, the Customer Liaison Representative will act as the PAS Monitor for the Directorate. CMOs shall submit names of new PASM's, PSM and assigned alternates to the Preaward Survey (PAS) Performance Advocate as changes occur.**

1.2. The Preaward Survey Manager, geographically closest to offices that do not meet the above criteria, is to process/manage requests for Preaward Survey Monitors. The Preaward Survey Monitor is responsible for completing Preaward Survey requests received from a Preaward Survey Manager.

1.3. **The CMO shall assign an Alternate Preaward Survey Manager to assist/back-up the Preaward Survey Manager.** The CMO should assign the Alternate Preaward Survey Manager other responsibilities (Industrial Analysis Manager, DPAS Officer, Subject Matter Expert (SME), Delivery and Schedule Performance, Industrial Labor Relations, etc.).

1.4. **When the CMO possesses unfavorable information on a contractor having the potential of being awarded a contract, the CMO shall promptly obtain and transmit details to the PASM, who shall contact and pass the information on to the Contracting Officer (FAR 9.106-1(b)).**

1.5. **The DCMA Customer Liaison Representatives (CLR) shall educate DCMA's customers about the Preaward Survey program.** Areas of interest include eTools Preaward Survey System (PASS), factors and length of time, stage within the acquisition process when Preaward Surveys are conducted, and links to [Preaward Survey Manager list](#), [Contract Management Team](#), and [CAS Components Directory](#).

1.6. If a PAS request consists of a contract that has a fixed price below the simplified acquisition threshold or will involve the acquisition of commercial items (see FAR Part 12), the Contracting Office should not request a Preaward Survey unless circumstances justify its cost; this can be negotiated with the PASM at the time of request and shall be provided in writing.

2. Formal Preaward Surveys

2.1. A Formal Preaward survey is a thorough evaluation of the prospective contractor's capability, experience (background) and performance history; which can be either an on-site (preferred) or desk survey. A formal survey entails using on-hand resources, e.g., DCMA systems, credible Internet resource data, customer feedback and/or internal DCMA surveillance information (i.e., production, quality, packaging, etc). An on-site visit is typical on a formal PAS but not required if the Specialist has recent and complete data on hand. The Specialist will need to obtain current information from the contractor depending on the procurement or specific item. A solicitation and technical data package (TDP) should accompany the request for PAS; however, in the case of a General Capability/General Purpose survey, a solicitation may or may not be available, also, a TDP may or may not apply depending on the procurement/contract.

2.1.1. Formal Preaward Surveys consist of the following:

- Performing onsite surveys by functional specialists/outside agencies
- Factors to be surveyed in-depth varying in scope and complexity
- Factors may include but not limited to Production, Technical, Quality and Finance
- The information provided during the in-depth Preaward reviews when performing against the requested factors are in accordance with the contents of the Electronic versions (PASS Users Manual) located in eTools Preaward Survey System.
- End product

Full PAS report addressing all factors requested by customer with recommendation of award or no award; **capability/general purpose survey no recommendation shall be annotated on the eTools Preaward Survey System Primary request screen.**

2.1.2. Formal Preaward Surveys should be requested by the customer through the eTools [Preaward Survey System \(PASS\)](#) or directly to the Special Programs Customer Liaison when requests relate to Special Access Programs. The eTools Preaward Survey System (PASS) request by date defaults to 30 days; however, the customer may adjust that date based on the scope and complexity of the request.

2.2. Three Types of Formal Preaward Surveys exist, General Purpose Capability Studies, Onsite Surveys and Short Form.

2.2.1. General Purpose Capability Study: Provide general information concerning qualifications and general capabilities of potential bidders as well as Capability Surveys for Purposes of Indemnification (Specialized Safety). These types of surveys may not include solicited quantities, or schedules. **No recommendation shall be annotated on the Preaward Survey Primary request screen. With the exception of Special Programs, the automated evaluations factors and applicable reports along with narrative backup, populated in eTools, shall be used to convey information and findings.** Special Programs will report survey results directly to the customer. If appropriate, satisfactory or unsatisfactory blocks on the Preaward Survey Primary request screen should be checked. Specific conclusions on some factors may not be appropriate because no solicited quantity or schedule exists. In these cases, the narrative should provide a general evaluation and an explanation why satisfactory or unsatisfactory determinations are not made.

2.2.2. Formal Onsite Surveys: **When sufficient data is not readily available or special circumstances require, a Preaward Survey Team shall be required to conduct an on-site visit at the prospective contractor's facility to obtain the necessary information.**

2.2.2.1. **NASA and Navy Nuclear: An on-site survey shall always be performed when it involves NASA and Navy Nuclear/Level 1 Subsafe requirements, regardless of the dollar value.**

2.2.2.1.1. NASA PAS efforts are cost reimbursable. Requests received from non-DoD or Foreign Military Sales (FMS) activities are potential reimbursable PASs. A Customer should submit a request through eTools External Web Access Management (EWAM) for access to PASS and [Electronic Contract Administration Request System \(ECARS\)](#) eTools. The EWAM requests for access to both PASS and ECARS can be accomplished at the same time. However, to facilitate a customer request; **the Preaward Survey Manager shall be prepared to support the customer with a manual review and input of requests in PASS and ECARS as required.** Further instruction is found in the [International and Federal Business \(Reimbursable and Non-Reimbursable\) Support Instruction](#).

2.2.2.1.2. **Once the PAS request is in ECARS, the CMO ECAR POC shall notify the cognizant PASM to go into ECARS and provide estimated reimbursable hours. The PASM shall flow the ECARS information to the cognizant functional specialists performing the Preaward.**

2.2.2.1.3. If the survey has to be delegated to a Center or another CMO a new Document Control Number (DCN) will be generated with the delegation. Consolidating hours should only be for surveys with multiple factors within a CMO (i.e. Production, Quality, etc. factors).

2.2.2.1.4. PLAS Tracking: **All hours worked on a reimbursable basis shall be tracked in PLAS using the DCN assigned to the Service Request initiated in ECARS.** Support should be requested from the CMO PLAS Monitor for PLAS reimbursable questions.

2.2.2.2. **Safety: A Safety Specialist shall perform Safety Preaward Survey on Ammunition & Explosive solicitations and contracts to which the [DFARS 252.223-7002](#) or [252.223-7003](#) clauses apply; where change in place of performance has occurred, including any additional information indicating prior unsatisfactory performance provided by the Procuring Office. [DFARS 252.223-7007](#) states that the contractor shall allow access into facilities for the purpose of performing surveys.**

2.2.2.3. **Aircraft Operations: An on-site survey shall be performed if aircraft operations will be conducted at the facility. Any CMO facility survey involving aircraft operations (either FAR Part 15 or Part 12 contracts) shall be coordinated with either the Operations Directorate Aircraft Operations Staff (for CONUS), the International Division Aircraft Operations Staff (OCONUS), or Special Programs Staff. ([DCMA INST 8210.2](#).)**

2.2.3. Short Form: When the surveying activity possesses information that supports a recommendation of complete award without an onsite survey and no special areas for investigation have been requested, the surveying activity may provide a short-form Preaward Survey report. If the surveying activity elects to provide a short form, **the SF 1403 Short Form box 21 shall be checked and sections III and IV of this form shall be completed. When the PAS request is via the eTools PASS the PASM shall use the drop down menu located in tab 1 (Request) to signify it is a short form.**

2.3. **Preaward Survey Manager (PASM) shall maintain a log for Formal Preaward Surveys.** The log will serve as a backup in case of system failure, and serves the PASM in maintaining visibility of their PAS's at a granular level. This log should consist of Preaward Survey serial number, Solicitation, Requesting Activity, DoDAAC code, bid package received, Request date, Received date, date Acknowledged, Distribution date, Requested date of Return, Actual Return date, Negotiated date, Reason for Negotiation, date of request for Negotiation, Recommendation, Dollar Value, Contractor, City, State, Cage Code, PAS Team Leader, Factors due and returned dates, notes, type, kind, status, teams, Point of Contact, phone number and e-mail.

3. Informal Preaward Survey

3.1. Informal Preaward Surveys are utilized when information requested by the buying office is readily available for the PASM and the PASM does not require a more in-depth evaluation. Informal Preaward Survey requests from customers are received telephonically, through email or PASS eTool, and can vary in scope from past delivery performance to multi-functional status requests. **With the exception of Special Programs, the PASM shall document all informal requests in the automated PASS.** The PASM should use all available resources to research requested information (MOCAS, DSM, telephone calls to

functional specialists, Preaward Survey files, etc.). **The PASM shall not provide a recommendation for award/no award.**

3.2. Informal Preaward Surveys consist of the following:

- Specific available data requested by the customer that does not require an on-site visit
- Recent prior PAS performed within the past 12 months
- Current sufficient information is available or can be readily obtained without onsite investigations
- Examples of current information are: On Time Delivery performance located in MOCAS or Delivery Schedule Manager (DSM) eTool, Contractor Purchasing System Review (CPSR), [Bellringers, Government Industry Data Exchange Program \(GIDEP\) Reports](#), Corrective Action, Ogden Electronic Data Access database (EDA), [Past Performance Retrieval Information System \(PIRS\)](#), [The Federal Awardee Performance and Integrity Information System \(FAPIIS\)](#).
- Informal Surveys do not provide recommendation for award/no award; however, a recommendation for a Formal Preaward may result based on insufficient/unreliable data, elements within a factor that require on-site survey, or unsatisfactory performance.
- Informal PAS should be completed in 1-3 days, but should not exceed 5 working days.

3.3. **Preaward Survey Manager (PASM) shall maintain a log for Informal Preaward Surveys.** This log should consist of Requesting Activity, DoDAAC code, Point of Contact, phone number, e-mail, Request date, Return date, Dollar Value, Contractor, City, State, and Cage Code.

Preaward type	Received via PASS eTool Application	May Provide Risk Rating	May Provide Award/No Award Recommendation	Period of Performance
Formal				
General Purpose/Capability	Yes	Yes	No	7-45 days
Onsite with solicitation requirements	Yes	Yes	Yes	7-45 days
Short Form	Yes	Yes	Yes	24-72 hrs
Informal	**Yes	*See Below	No	24-72 hrs

Table 1. Types of Preaward Surveys Summary

* Provide risk rating in Informal survey only if data in house contains sufficient information to justify (e.g., recent Formal PAS with similar requirement(s)).

**** Informal surveys may be requested via phone or e-mail, however, with the exception of Special Programs, the report shall be input into the eTools PASS as soon as possible.**

4. Processing Preaward Survey Requests

4.1. **The PASM shall receive and review the Preaward Survey request packet including any additional information indicating prior unsatisfactory performance provided by the Procuring Office for adequacy and completeness ([FAR 9.106-2 \(b\)](#)).**

4.1.1. **Before beginning a Preaward Survey, the PASM ascertains whether the prospective contractor is debarred, suspended, or ineligible ([FAR Subpart 9.4](#)). If the prospective contractor is debarred, suspended, or ineligible, the PASM shall advise the Contracting Office promptly and not proceed with the Preaward Survey unless specifically requested to do so by the Contracting Office ([FAR 9.106-1\(c\)](#)).**

4.1.2. **If the Contracting Office requests to participate in the survey, the PASM shall clearly define DCMA's role as the lead in the PAS activity ([DFAR PGI 209.106-2](#)). The Preaward Survey Team Leader shall be the contact and coordinate communication with the Contracting Office regarding their participation in the Preaward Survey.**

4.2. **The PAS Automated System shall assign a unique serial number that will be a part of the report that is submitted to the customer. Special Programs will assign and track customer Preaward Survey requests separately.**

4.3. **Upon receipt and review of the Preaward Survey package/request, the PASM shall contact the customer to clarify requirements and scope of the survey.**

4.3.1. **The PASM shall communicate with the customer to help them understand realistic PAS completion expectations based on the scope of the requested PAS. If the due date is not realistic based on the scope and complexity, the PASM shall negotiate a revised due date accordingly ([DFARS PGI 209.106-2\(5\)](#)). This revised due date should be negotiated at the earliest possible date; and preferably during the initial discussion with the customer. Initial and revised due dates for secondary surveys shall be negotiated through the Prime PASM. At all levels, every effort should be made**

to comply with the requestor's desired schedule.

4.3.2. In certain instances, a complete analysis may not be possible to be performed, and the report may have to be qualified by basing the recommendation on the data acquired in the time allowed. **The PASM shall solicit an agreement with the customer that supplemental data, such as accounting information, may be provided at a later date. The PASM shall be responsible for coordination, as appropriate, and forwarding of any supplemental data.**

4.4. **After ascertaining that the Preaward Survey Package is adequate, the PASM shall assign the request to the analyst(s) identified by the relevant supervisor. With the exception of Special Programs, the assigned analyst(s) shall receive their section of the PAS request from the eTools Preaward Survey System (PASS) application. Supervisor shall consider special skills required in order to assure all appropriate technical personnel are available for the technical evaluation. The PASM shall send the complete PAS package to the assigned functional specialist.** As required, the PASM appoints a Preaward Survey Team Leader for each Preaward Survey. Interview tips for conducting a Preaward Survey can be found in Interview Techniques in the [DCMA PAS Guidebook](#).

4.5. The Survey Team Leader (normally an Industrial Specialist) schedules the on-site visit with the prospective contractor. Once the Preaward Site Survey date is established, the Team Leader should host a pre-evaluation meeting with the PAS team. This can be conducted by telephone if necessary. The PASM may also attend. Meeting should minimally:

- Discuss scope of survey (to include factors, customer specific requirements, solicitation and any uniqueness).
- Establish each member's area of responsibility.
- Advise members that at no time shall they pre-empt the onsite survey through discussions with the prospective contractor.
- Advise team that any questions regarding the solicitation or Preaward Survey should be directed to the buying activity through the PASM. **Direct contact with the buying activity shall not occur unless specified by the respective CMO PASM.**
- Remind team of their authority to ask any questions which they deem pertinent to the solicitation requirements.
- **Advise team members to not discuss the findings of the on-site meeting with the prospective contractor ([FAR 9.105-3\(a\)](#)).**

4.6. Perform On-site survey: The Preaward Survey Team Leader shall introduce team members at the beginning of the on-site meeting, and shall discuss the terms of the solicitation and information desired for the PAS. The Preaward Survey Team Leader shall advise the prospective contractor that the Government is not obligated to prove that the contractor can or cannot perform. It is incumbent upon the prospective contractor to demonstrate the capability to perform in accordance with the terms and conditions of the proposed contract. **DPAS, Privacy Act, Walsh-Healy Public Contracts Act, and Drug Free Work Place requirements shall be discussed during the beginning of the meeting. The on-site evaluation shall address those functional areas that have been specified in the automated Preaward Survey of Prospective Contractor form and any other areas that are identified by the Customer.** Contractor presentation of objective evidence of capabilities is acceptable; however, physical verification of plant facilities, equipment and operations should be accomplished and not assumed. If documentation or evidence of capability requested is not made available at the time of the on-site survey, the prospective contractor may be given a specific period of time at the discretion of the PASM and/or customer to acquire and provide the requested documentation or evidence of capability.

4.6.1. Once the PAS has been received and distributed to the cognizant specialists, the PASM should keep the customer apprised of any significant developments discovered during the course of the survey. **In particular, any negative findings or potential delays shall be reported to the procuring activity as soon as possible after the problem is discovered.**

4.6.2. **Each Functional Specialist shall complete their individual reports in accordance with their specific functional guidance and any additional departmental or customer support guidance. With the exception of Special Programs, outside Agency reports shall be input into PASS eTools by the PASM. ([PAS Guidebook](#))**

4.6.2.1. **Determinations of prospective subcontractor responsibility may affect the Government's determination of the prospective prime contractor's responsibility. A prospective contractor may be required to provide written evidence of a proposed subcontractor's responsibility. If, during the course of the survey, a considerable level of effort is found to be performed by a subcontractor or by other divisions of the company located in other DCMA areas for any factor, the functional specialist shall contact the Primary PASM for coordination regarding a possible Secondary PAS request.**

4.6.2.2. **The Functional specialists shall assign, as a minimum, a risk rating to the factor(s) appropriate to their functional area (e.g. quality assurance and engineering personnel would typically rate technical performance risk and indicate whether an impact on schedule and cost exists). Appropriate risk factors shall be evaluated in accordance with the risk matrices for their functional process. Risk ratings are based on findings during the evaluation. Any recommendation made shall be supported by objective evidence developed and documented in the narrative of their report.**

4.6.3. **The Functional Specialist shall include the Preaward Survey serial number in their report since the PASS eTools system currently does not have the capability to print out the serial number. For Special Programs, this serial number will be generated manually.**

5. Post Evaluation/Review Process

5.1. **Upon completion of the survey and assessment, the Preaward Survey Team Leader shall conduct a post evaluation meeting with team members via an appropriate method (e.g., face-to-face meeting, on-line meeting). Regardless of the method chosen, team members shall discuss and exchange information gained during the on-site survey. Discussions shall include all assessment findings. Team members are to resolve all conflicting information before submission of their final reports to the PASM.**

5.1.1. Significant anomalies which may affect existing contracts shall be communicated in accordance with functional policy.

5.2.

• Review Process

• 5.2.1. Management Review. A management review process should be established within each CMO to ensure that professional, consistent, in-depth, and technically adequate reports are forwarded to the Contracting Office. A Supervisory review/approval statement should be in each report.

5.2.1.1. The Functional Specialist's Supervisor should coordinate to ensure that all facts have been addressed and evaluated.

5.2.1.2. The PAS functional specialist should assure that his/her section of the report is reviewed and approved by their supervisor prior to forwarding to the PASM.

5.2.2. The PASM shall review individual functional reports to resolve any discrepancies that may exist and ensure the facts and rationale fully support the conclusions and recommendations. Rejected individual functional reports shall be sent back to the functional specialist identifying areas of concern. The functional specialist shall address these areas of concern with correction or verification and initial comments or corrections.

5.2.3. The PASM will review the total report to address areas such as those listed in the [PAS Guidebook](#).

5.2.4. The PASM shall evaluate each factor on its own merit. Each block shall be marked satisfactory/unsatisfactory based on the findings for that specific factor. If any factor has a potentially adverse bearing on another factor, an explanation should be included in the narrative detailing the interrelationship between the affected factors. A determination that any factor is unsatisfactory shall result in a recommendation for no award. "A prospective contractor must affirmatively demonstrate its responsibility, including, when necessary, the responsibility of its proposed subcontractors

• ." ([FAR 9.103\(c\)](#))

5.2.5. When the contractor surveyed is a small business that has received preferential treatment on an ongoing contract under Section 8(a) of the Small Business Act (15 U.S.C. 637) or has received a [Certificate of Competency](#) during the last 12 months, the PASM shall consult the appropriate Small Business Administration (SBA) field office before making an affirmative recommendation of award or no award. The [DCMA Small Business Center](#) should be contacted to locate the appropriate SBA field office.

5.2.6. "When a Preaward Survey discloses previous unsatisfactory performance, the report shall ascertain the extent to which the prospective contractor plans, or has taken, corrective action. Lack of evidence that past failure to meet contractual requirements was the prospective contractor's fault does not necessarily indicate satisfactory performance. The narrative [PASM Report] shall report any persistent pattern of need for costly and burdensome Government assistance (e.g., engineering, inspection, or testing) provided in the Government's interest but not contractually required." ([FAR 9.106-4\(c\)](#)).

6. Final Report Process

6.1. The completed report shall present a unified DCMA position to the Contracting Officer by providing a single recommendation. When DCMA field activities having primary and supporting responsibilities are involved, only one PAS request containing the recommendation, of the CMO having primary responsibility, shall be included in the report.

6.2. The PASM at the CMO having primary responsibility for the PAS shall assure that all problems and disagreements between the primary and secondary CMOs are resolved before a final recommendation is forwarded to the buying activity.

6.3. PASM Report: This is a narrative summary of the offeror's ability to perform in accordance with the requirements set forth in the solicitation. The PASM shall clearly explain any real or perceived inconsistencies between the various parts of the PAS.

6.3.1. The Preaward Survey Manager shall complete the PASM's Compilation page in the PASS and shall provide a recommendation (if applicable) and a narrative of the survey ([FAR 9.106-4\(a\)](#)). The PASM shall include the Preaward Survey serial number in their report since the PASS eTools system currently does not have the capability to print out the serial number. Once the narrative and recommendation is provided, the PASM will attach any relevant support files within the file attachment tab of PASS eTool. The PASM will then return the survey to the Contracting Office within PASS by clicking the return survey to customer button. Special Programs will provide a manual report to the PAS requesting customer.

6.3.2 Freedom Of Information Act (FOIA). All requests under Freedom Of Information shall be handled in accordance with [DCMA FOIA Instructions](#).

Competencies/Certifications

- DAWIA Production, Quality And Manufacturing (PQM), Level I, II, or III, as required

Training Matrix

"Preaward Survey" Training Matrix Template

What TASKS are required to accomplish this process?	Methods of training, including KSAs						Administrative Task (The task is wholly enabled by the contents of the instruction and requires no training intervention)
	On-the-Job Training (OJT)	Computer Based Training (CBT)	Course (Commercial, College/ Vocational)	Contractor Sponsored Training	Guidebooks (Other similar interventions)	DCMA Developed	
Task 1 - Preaward Survey System (PASS) (PASM and Functional Specialist)		X	eTools Training				
Task 2 - Receive/Review PAS request for Adequacy/Completeness (PASM)	X					X	
Task 3 - Perform on-site surveillance (Functional Specialist)	X					X	
Task 4 - Write Evaluation report (Functional Specialist)	X		X			X	
Task 5 - Post Evaluation review (PASM)	X					X	
Task 6 - Factor Evaluation and Review (PASM)	X					X	
Final Report Process (PASM)	X					X	

Higher Level Regulatory Documents

[FAR 8](#), Required Sources of Supplies and Services

[FAR 9](#), Contractor Qualifications

[FAR 9.1](#), Responsible Prospective Contractor

[FAR 9.105](#), Procedures

[FAR 9.106](#), Preaward Surveys

[FAR 12](#), Acquisition of Commercial Items

[FAR 15](#), Contracting by Negotiation

[FAR 19.809](#), Preaward Considerations

[FAR 42.302\(a\)](#) (32), Perform Preaward Surveys

[DFARS 209.1](#), Contractor Qualifications

[DFARS PGI 209.106](#), Preaward Surveys

[DFARS 223.370](#), Safety Precautions for Ammunition and Explosives

[DFARS 242.202](#), Assignment of Contract Administration

[DFARS 252.223-7007](#), Safeguarding Sensitive Conventional Arms, Ammunition, and Explosives

[DFARS 252.234-7001](#) Notice of Earned Value Management System

[DFARS 253.209](#), Contractor Qualifications

[DFARS 253.209-1](#), Preaward Survey of Prospective Contractor (General)
[DOD 4105-59H](#), DoD Directory of Contract Administration Services Components

[DoD 5100.76-M](#), Physical Security of Sensitive Conventional Arms, Ammunitions and Explosives
[DoD 4145.26-M](#), DoD Contractor's Safety Manual for Ammunition and Explosives
[DoD 4161.2-M](#), DoD Manual for the Performance of Contract Property Administration
[DLAM 8000.3](#), Mechanization of Contract Administration Services (MOCAS) User's Manual

Performance Standard

- Process Indicator/s:
 - TBD
- Workload Indicator/s:
 - TBD
- Resource Indicator/s:
 - TBD
- Supplier Indicator/s:
 - TBD

PLAS

- PLAS Process code: 021 (Preaward Survey)
- PLAS Process code: A144 (Preaward Financial Analysis)

Tools & Additional Guidance

- [Preaward Survey Process Flowchart](#)
- [Preaward Survey Swimlane Process Flow](#)
- [Preaward Survey Process Timeline](#)
- [Bellringers](#)
- [Certificate of Competency](#)
- [DCMA FOIA Instructions](#)
- [DCMA Instruction 105](#), DCMA Freedom of Information Act (FOIA) Program
- [DCMA Small Business Center](#)
- [DCMA Customer Liaison Representatives](#)
- [DPAS](#)
- [DCMA INST 8210.2](#), Aircraft Operations
- [Electronic Contract Administration Request System \(ECARS\) Reports eTool](#)
- [Government Industry Data Exchange Program Reports](#)
- [International and Federal Business \(Reimbursable and Non-Reimbursable\) Support Instruction](#)
- [PASS eTools Application](#)
- [Preaward Survey Manager lists](#)
- [Preaward Survey Guidebook](#)
- [Preaward Survey System User's Manual](#)
- [PGI209.106-2\(5\)](#)
- [Preaward Survey Buyers Guide](#)
- [Prospective Offeror's Guide](#)
- [NASA Customer User's Guide](#)

Successful Practices

- TBD

Portal/Community of Practice

- (Under Development)

Points of Contact

DCMA Instruction Point of Contact information is not available to the general public.

DCMA employees please click here for the process [POC's](#)