

DCMA Headquarters/Center Employees of the 4th and 1st Quarters

by Ms. Donna Lopez, Human Resources Specialist, DCMA Headquarters

Security Specialist Selected as DCMA Employee of the Quarter for 4th Quarter 2004

Congratulations to Mr. Larry Phillips, security specialist, DCMA Headquarters

Security Office (DSS), for being selected as the DCMA Headquarters/Center Employee of the Quarter for the fourth quarter FY04. Mr. Phillips was awarded a Director's Coin and an On-the-Spot Cash Award for his outstanding accomplishments.

Mr. Phillips' proactive approach to addressing potential problems before they can affect the safety and security of Metro Park are of significant note. He worked with the DCMA Information Technology team to ensure that the *Security, Big Dog Style* video was available to all personnel within the Agency. Mr. Phillips also prepared the first draft of the *Security Newsletter*. His approach and preparation of the initial draft gave the DSS leadership many ideas and possible directions for the creative development of the video.

Mr. Phillips also coordinated and conducted a highly complex hostage scenario evacuation drill. This drill is just one example of the ever-evolving innovations that he has developed with DCMA to further protect and prepare the Headquarters workforce. He also conducted research, initiated orders and ensured the distribution of the "Shelter-In-Place" kits. This important acquisition provided employees with



(Left) Mr. Larry Phillips, security specialist, DCMA Headquarters Security Office (Photo by Mr. Larry Ruggeri.) (Right) Ms. Mary Lou Stauffer, human resources specialist, DCMAC-DE (Photo by Mr. Larry Ruggeri.)



these valuable, potentially life-saving kits.

Mr. Phillips is a well-rounded individual, excelling in both his professional and personal endeavors. Thanks for a job well done!

Human Resources Specialist Selected as DCMA Employee of the Quarter for 1st Quarter 2005

Congratulations to Ms. Mary Lou Stauffer, human resources (HR) specialist, DCMAC-DE, selected as the DCMA Headquarters/Center Employee of the Quarter for the first quarter FY05. Ms. Stauffer was awarded a Director's Coin and an On-the-Spot Award for her outstanding accomplishments.

Under the HR reorganization in October, the Agency training budget was centralized in the Workforce Development Division. Responsibility for Agency-wide training courses and conference registrations shifted to Ms. Stauffer. She assisted in all aspects of completing, reviewing and processing course and conference registrations and travel orders. She responded to numerous phone calls and e-mailed questions and concerns about individual travel orders. In addition to these added responsibilities, Ms. Stauffer continued to provide all training coordinator needs for DCMA HQ and Center personnel. Ms. Stauffer goes above and beyond the call of duty to provide for the training needs of all DCMA