



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR FORCE MATERIEL COMMAND
AIRCREW STANDARDIZATION AND EVALUATION DIVISION
EGLIN AIR FORCE BASE, FLORIDA

23 January 2024

MEMORANDUM FOR DCMA-AO

FROM: HQ AFMC/A3V
508 W Choctawhatchee Ave, Suite 4
Eglin AFB FL 32542-5713

SUBJECT: Application of DCMA-INST 8210-1D with CRADAs

1. With the release of the new Combined Instruction, DCMA-INST 8210-1D, "Contractor's Flight and Ground Operations," (also known as AFI 10-220), there are areas that require clarification and some administrative items to note. This memorandum was coordinated with the Service waiver authority. For questions on specific CRADA situations, follow the request for interpretation process in paragraph 3.3.

2. Often, activities performed pursuant to Cooperative Research and Development Agreements (CRADAs) may involve the use of USAF aircraft flight operations or contractor participation in USAF flight operations. For example, a contractor may be required to perform testing of newly-developed capabilities on board a USAF aircraft in order to achieve the stated CRADA objectives. If performance under a CRADA necessitates contractor participation in USAF flight operations, compliance with DCMA Inst 8210-1D is mandated. DCMA Inst 8210-1D details requirements for the contractor to act as a non-crewmember on board the USAF aircraft. DCMA 8210-1D also directs the appointment of a Government Flight Representative (GFR) who has the legal authority to authorize the contractor to participate in flight operations. Although DCMA Inst 8210-1D generally anticipates appointment of a GFR by the Head of a Contracting Activity (HCA), such appointment is not appropriate when operations are performed pursuant to a CRADA. This is because a CRADA is not a FAR-based contract and, therefore, does not fall under the cognizance of the HCA. In those instances where signature by the HCA is not appropriate, the CRADA signatory authority for the responsible organization may appoint the GFR. To the extent permitted by the responsible organization, the GFR appointment responsibility may be further delegated by the CRADA signature authority.

3. Paragraph 1.2. Commander Responsibilities Clarification: A GFR appointed by the CRADA signature authority (or delegee as appropriate) ensures compliance with DCMA Inst 8210-1D, but is not acting under the requirements of the Federal Acquisition Regulation (FAR) 42.302 (a)(56) Contract Administration Services (CAS) responsibilities.

4. Paragraph 3.7.6. Procedures for Non-Standard Applications clarification: The use of Appendix 9A for activities performed pursuant to a CRADA is not correct. The GFR and the contractor will instead use the guidance in Appendix 3A with emphasis on Section 4 for Non-crewmember requirements. There are no requirements to address Sections 5-10 for activities performed pursuant to a CRADA.

5. Paragraph 9.9. Miscellaneous/Atypical Agreements clarification: In accordance with USAF policy as stated above, compliance with GFR standards under DCMA Inst 8210-1D will be required for activities performed pursuant to CRADAs that involve the use of USAF aircraft flight operations or contractor participation in USAF flight operations.

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