



## DEFENSE CONTRACT MANAGEMENT AGENCY

Headquarters Aircraft Operations  
6090 Strathmore Rd  
Richmond VA 23237

5 March 2024

MEMORANDUM FOR DCMA Government Flight Representatives

SUBJECT: Waiver "Carry Over" During Transition to DCMA 8210-1D

References: (a) DCMA INST 8210-1D, February 6, 2023

When transitioning an existing location and contracts to the newest version of the Combined Instruction, ref (a), paragraph 3.6 permits contractors to operate under previously approved procedures, and by extension waivers, for up to 90 days after changeover. While seeking fresh approval for waivers is the preferred approach, AOP has coordinated the following guidance with the Service Waiver Authorities (SWA) for the APT and contractors to use during the transition to ease administrative burdens.

Government Flight Representatives (GFRs) may administratively "carry over" existing waivers during transition to the DCMA 8210-1D if the only update is the administrative reference to 8210, i.e., the policy requirement is unchanged. Reference updates will be made when opportune during renewal or new contracts additions.

GFRs should complete a waiver review and formally notify the contractor of the specific waivers that will remain in effect in the same manner as a Procedures approval. Other existing approvals and all new requests must follow DCMA 8210-1D guidance for transition and approval.

Each SWA is approving this action for their own Service approvals and may alter or withdraw their concurrence at any time. Direct any questions about this guidance to the HQ DCMA-AO Waiver POC, Mr. Shawn Underwood, at 804-638-3337, or [shawn.c.underwood.civ@mail.mil](mailto:shawn.c.underwood.civ@mail.mil).

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Attachment(s): None  
Link(s): None