



DEFENSE CONTRACT MANAGEMENT AGENCY

3901 A AVENUE, BUILDING 10500
FORT LEE, VA 23801-1809

February 1, 2022

DCMA-DPS 015

MEMORANDUM FOR ALL DCMA EMPLOYEES

SUBJECT: Director's Policy Statement on Releasing Information to Non-Governmental Entities

DCMA personnel will not release non-public agency information to non-governmental entities except in accordance with law, policy, regulation, court order, legal process, or other authorized means.

DCMA possesses various types of information that must be protected from unauthorized public disclosure. This information includes, but is not limited to, classified information; controlled unclassified information; data protected by the Privacy Act; non-public agency issuances; draft agency issuances; contractor proprietary data; pre-decisional slide presentations, emails, and meeting minutes; source selection information; and other internal agency memoranda. This information is for internal agency and internal government use only. Such information will not be released to contractors, private citizens, foreign entities, or other non-governmental entities unless doing so in accordance with law, policy, or regulation. This policy also restricts release of non-public information to former DCMA and former federal employees, except in accordance law, policy, or regulation.

In short, unless the requested information is already publicly available or has been requested under the Freedom of Information Act, such information will not be released.

This Policy Statement does not apply requests for information from the media. Those inquiries already receive independent reviews by Public Affairs, General Counsel, and Agency senior leadership.

Questions related to this Policy Statement should be addressed to the Office of General Counsel or the Public Affairs office.

BASSETT.DAVID.G Digitally signed by
EORGE.102842197 BASSETT.DAVID.GEORGE.1028
42197
0 Date: 2022.02.01 13:17:45 -0500

David G. Bassett
LTG, USA
Director