



DEFENSE CONTRACT MANAGEMENT AGENCY

3901 ADAMS AVENUE, BUILDING 10500
FORT LEE, VA 23801-1809

DCMA-DPS 018

August 27, 2026

MEMORANDUM FOR ALL DCMA EMPLOYEES

SUBJECT: Director's Policy Statement on Military Personnel Misconduct

The Defense Contract Management Agency (DCMA) will investigate all allegations of misconduct committed by Service members assigned to DCMA. Because DCMA does not exercise Uniform Code of Military Justice (UCMJ) pursuant to Chapter 47, Section 801 of Title 10, United States Code, authority over assigned Service members, the list of actions and dispositions available is limited. In general, if a Service member commits a serious offense, the member will be returned to Military Service for processing. However, the seriousness of an offense cannot be determined until a thorough and impartial investigation into the matter has been completed. DCMA component heads and contract management office (CMO) commanders or directors will investigate allegations of misconduct thoroughly and impartially following Military Service specific regulations.

Responsibilities of headquarters (HQ) attorneys within the Office of General Counsel (GC) include providing legal advice to the DCMA Director, component heads, and CMO commanders or directors on the investigation and disposition of allegations of DCMA Service member misconduct. HQ attorneys within GC represent the agency and cannot provide personal legal advice to or establish an attorney-client relationship with DCMA Service members, including commanders who are subject of an investigation or pending adverse administrative, non-judicial, or judicial action. However, Service members retain the privilege of access to legal counsel through their branch or local service Judge Advocate General's office.

Immediately upon being informed of Service member misconduct, the component head or CMO commander or director will inform the DCMA Director and Deputy Director. Prior to initiating an investigation of a Service member misconduct, the component head or CMO commander or director will coordinate with the DCMA HQ GC, and Total Force Military Personnel Office (TFM). The notification will include a summary of the allegations, status of any ongoing investigation or inquiry, status of the Service member, or any other relevant information. Investigations concerning allegations of misconduct by Service members must be recorded and tracked utilizing the Command Directed Investigation Tracker (Link 1). Additionally, if the Service member is pending deployment, reassignment from DCMA, promotion, receipt of an award, or other favorable action, notify TFM immediately to suspend favorable action.

Upon conclusion of the investigation procedures, leaders will take appropriate action to resolve the matter. Potential actions may include: 1) no action, 2) taking Military Service specific administrative action for minor misconduct, or 3) requesting the Service member be returned to Military Service when serious allegations of misconduct are substantiated. Each case will be settled based on its unique set of facts. Requests for return to Military Service must be

coordinated with Total Force (TF), GC, and approved by the DCMA Director. Final disposition of all cases must be reported through TF to the DCMA Director.

This policy incorporates and cancels DCMA Manual 4202-03, “Military Justice,” and will be neither interpreted nor applied in a manner inconsistent with the UCMJ or Service regulations regarding the disposition of allegations of misconduct made against military personnel. Questions related to this policy statement should be addressed to the GC inbox at dcma.lee.hq.mbx.gc-inbox@mail.mil.

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Sonya I. Ebright, SES
Deputy Director

Link(s):

1. <https://dod365.sharepoint-mil.us/:u:/r/sites/DCMA-Teams-PH-DM-InvAnalysis/SitePages/Home.aspx?d=wb17b93b1bbe648979a7cfc9eb01fee4&csf=1&web=1&e=M17oof>