



DEFENSE CONTRACT MANAGEMENT AGENCY
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FORT LEE, VA 23801-1809

March 31, 2023

MEMORANDUM FOR COMPONENT HEADS

SUBJECT: DCMA Policy-Type Memorandum 23-001, Changes to DCMA Manual 2301-06, "Discrepancy Processing"

References: DCMA Instruction 1102, "Product Quality Deficiency Report Program," August 1, 2022, as amended
DCMA Instruction 2301, "Evaluating Contractor Effectiveness," June 16, 2020, as amended
DCMA Manual 2301-06, "Discrepancy Processing," December 20, 2021, as amended
Defense Logistics Agency Regulation 4155.24, "Product Quality Deficiency Report Program," August 1, 2022, as amended

Purpose. This DCMA Policy-Type Memorandum (DCMA-PTM) amends DCMA Manual (DCMA-MAN) 2301-06, "Discrepancy Processing," as follows:

- Clarifies where to document Request for Variance (RFV) determination authority and removes the requirement to document determination authority when the contract is silent
- Replaces all references to Defense Logistics Agency Regulation 4155.24 with DCMA Instruction (DCMA-INST) 1102, "Product Quality Deficiency Report Program"
- Clarifies Original Manufacturer (OM) Counterfeit Mitigation responsibilities
- Enhances Federal Acquisition Regulation (FAR) 52.246-26 Government Industry Data Exchange Program (GIDEP) screening compliance and requirements for product acceptance

Applicability. This DCMA-PTM applies to all DCMA activities unless higher-level regulations, policy, guidance, or agreements take precedence.

Policy. DCMA-MAN 2301-06, pursuant to the authority in DoD Directive 5105.64, "Defense Contract Management Agency (DCMA)":

- Implements policy established in DCMA Instruction 2301, "Evaluating Contractor Effectiveness"

- Provides and defines procedures for the effective control of nonconforming materials, deficiency reports, counterfeit mitigation, including the use of the GIDEP and DCMA Forum

Responsibilities. No changes in responsibilities listed in DCMA-MAN 2301-06.

Procedures. The following sections are amended:

Section 3:

- Paragraph 3.3.c, replace: “Determine and document CMO authority relating to processing RFVs” with, “Determine and document, within the Integrated Workflow Management System (IWMS) CRR module comments section, the CMO authority relating to processing RFVs.”
- Paragraph 3.3.c(1), add after the first sentence: “The FS is not required to document the RFV Authority.”

Section 4:

- Paragraph 4.5.a (13), replace: “An explanation of data summary codes is located in DLA Regulation 4155.24, “Product Quality Deficiency Report Program,” enclosure 11,” with, “An explanation of Summary Codes is located in DCMA-INST 1102, “Product Quality Deficiency Report Program.”

Section 5:

- Paragraph 5.7.a (1), add after the first sentence: “The OM is the original component manufacturer (OCM), the original equipment manufacturer (OEM), or the contract manufacturer (CM). For CAS Covered contracts, the OM (OCM, OEM, CM) must be in compliance with DFARS 252.246-7007(c), System Criteria.”

Section 6:

- Add Paragraph 6.2.d.(1)(a):
 - The contractor is required to screen GIDEP Notices and, as applicable, to conduct product investigations when FAR 52.246-26 is included in the contract. Active Contractor investigations may impact a contractor’s ability to present/deliver conforming product to the Government for Acceptance.
 - If a GIDEP Notice investigation results in a known or unknown (in the case where a contractor’s GIDEP Notice investigation is ongoing) NCM condition, the FS will treat the product as NCM.

Note: The GIDEP Notice investigation period begins when the GIDEP Notice is issued and ends when the contractor determines applicability to its product.

- Add Paragraph 6.2.d.(1)(b):
 - If the contractor's GIDEP Notice investigation results in the GIDEP Notice being applicable to their product, the FS will treat the product as NCM and ensure the NCM is dispositioned in accordance with this Manual prior to Acceptance.
- Add Paragraph 6.2.d.(1)(c):
 - If the contractor's documented GIDEP Notice investigation results in the GIDEP Notice not being applicable to their product, the FS will not delay the Acceptance of product due to GIDEP Notice screening activities as long as all current GIDEP Notices with potential/actual applicability have been effectively dispositioned.

Labor Codes. Located on Resource Page

Resource Page. [DCMA Manual 2301-06 Resource Page](#)

Releasability. Cleared for public release.

Effective. This DCMA-PTM is effective immediately and will be incorporated into DCMA-MAN 2301-06. DCMA-PTM 23-001 will expire 12 months from the date of issuance.

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