



DEFENSE CONTRACT MANAGEMENT AGENCY

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MEMORANDUM FOR ALL DCMA EMPLOYEES

March 13, 2026

SUBJECT: DCMA Policy-type Memorandum 26-004, "Update to DCMA Manual 4301-13, 'DCMA Acquisitions'"

- References:
- (1) DCMA Manual (DCMA-MAN) 4501-01, "Agency Issuance Program," March 18, 2024, as amended
 - (2) DCMA-MAN 4301-13, "DCMA Acquisitions," Change 2, June 24, 2024, as amended
 - (3) Executive Order, "Restoring Common Sense to Federal Procurement"
 - (4) Revolutionary FAR Overhaul Website, <https://www.acquisition.gov/far-overhaul>
 - (5) Defense Pricing, Contracting and Acquisition Policy DFARS Revolutionary FAR Overhaul Class Deviations website, https://www.acq.osd.mil/dpap/dars/dfars_far_overhaul_class_deviations.html
 - (6) DoDI 5000.74, "DoW Acquisition of Services," Rewrite, final publication pending
 - (7) DFARS Supplement Publication Notice 20251001, Final Rule, Inflation Adjustment of Acquisition-Related Thresholds (DFARS Case 2024-D0002), https://www.acq.osd.mil/dpap/dars/change_notices.html.

Purpose.

The purpose of this DCMA policy-type memorandum (PTM) is to implement the DOW class deviations to the Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) in the subject manual. This PTM also updates policies and procedures in accordance with evolving DOW and DCMA policies enacted since 2024.

This PTM meets the definition of a PTM pursuant to Paragraph 15.2 of DCMA-MAN 4501-01, "Agency Issuance Program," by amending DCMA-MAN 4301-13 to implement 41 FAR deviations effective February 1, 2026, and February 17, 2026.

Applicability.

This DCMA-PTM applies to all DCMA personnel involved in the creation, administration, and oversight of contracts awarded by the DCMA Procurement Center, users of the DCMA Services Requirements Review Board (SRRB) Program, and the DCMA Ratification Program.

Background.

Pursuant to the President's Executive Order, "Restoring Common Sense to Federal Procurement," the Federal government is undertaking the first-ever comprehensive overhaul of the FAR, which will return the FAR to its statutory roots, rewrite it in plain language, and

remove most non-statutory rules. In addition, non-regulatory buying guides will provide practical strategies grounded in common sense while remaining outside the FAR.

On September 30, 2025, the Office of Federal Procurement Policy finished publishing RFO model deviations for all parts (1-53) of the FAR. Departments and Federal agencies were tasked with reviewing and adopting the deviations. As of February 6, 2026, Defense Pricing, Contracting, and Acquisition Policy (DPCAP) announced that the DOW has adopted 41 RFO deviations, effective February 1, 2026, and February 17, 2026. DPCAP also issued deviations to the corresponding parts in the DFARS and DFARS Procedures, Guidance, and Information (PGI). DPCAP is currently working on adopting the model deviations for the remaining FAR and corresponding DFARS and DFARS PGI parts and will update the workforce accordingly when they become available.

Policy.

It is DCMA policy to fully embrace and implement the principles and directives of the RFO as the DOW transitions to the new Strategic Acquisition Guidance, which consists of a streamlined FAR and a series of buying guides that emphasize innovative and proven procurement techniques.

Responsibilities.

- **DCMA Supervisors.**

DCMA supervisors will ensure that deviations from amended FAR and DFARS parts are flowed down and reflected in their employees' contract-related workload, tasks, and actions.

- **DCMA Employees.**

- DCMA employees will adhere to DCMA-MAN 4301-13, as amended, and ensure that contract actions, modifications, and other contract related actions use the amended RFO FAR/DFARS, and incorporate the changes herein into their business processes.

Issuance RFO/Substantive Updates.

Other than minor editorial corrections, the substantive changes to DCMA-MAN 4301-13 are as follows:

- Codifies SRRB reviews as electronic reviews in lieu of live meetings eliminating requirement for formal meeting minutes.
- Removes requirement for SRRB review of awarded options pursuant to DoD Instruction 5000.74 rewrite, except in cases of substantial changes in scope or contract extensions resulting in additional funds 10% or greater than previously approved.

- Clarifies and streamlines Multi-Functional Team checklist and training instructions for team members.
- Eliminates references to DAU ARRT Tool which has been sunsetted and is no longer available.
- Eliminates the “sample/notional” Procurement Action Lead Time (PALT) table and directing customers to the current annual PALT memo located on the DCMA Policy Site to avoid confusion.
- Clarifies the definition and purpose of Purchase Request Packages.
- Clarifies the Independent Government Cost Estimate requirement by mandating a valid Basis of Estimate from the form preparer.
- Changes outdated “Manpower” to “Service Contract Reporting.”
- Removes reference to Part 13 of the FAR citations and guidance in Section 3.10., as Part 13 no longer covers commercial supply and service procurements.
- Incorporates changes to Acquisition-Related Thresholds cited in this manual recently adjusted for inflation as implemented by DFARS Case 2024-D0002, effective October 1, 2025.
- Updates sample illustrative dates for contract closeout and records retention timeframes.
- Clarifies the DCMA Ratification process.

Labor Codes.

IDS04 – Policy

Resource Page.

Link to Resource Page for DCMA-MAN 4301-13, “DCMA Acquisitions” - https://dod365.sharepoint-mil.us/sites/DCMA-BCF-Organizational_Infrastructure/SitePages/4301-13r.aspx?csf=1&web=1&e=x2tup2&cid=f1af06a4-fb1e-4b34-a351-cf79baa3ded6

Releasability.

- Cleared for public release.

Effective.

- This DCMA-PTM is effective immediately and will be incorporated into DCMA-MAN 4301-13. This DCMA-PTM will expire effective 12 months from the date of issuance.

Digitally signed by
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